



**NOTICE TO PROCEED**

04 September 2023

**BEAU ESSENCE HEALTH AND BEAUTY INC.**  
Blk. 7A Mahogany Promenade Village National  
Highway Pulo, Cabuyao, Laguna

Dear Sir/Madam:

Pursuant to the Purchase Order/Service Contract  
No. 23-08-0545 dated 17 August 2023 you are hereby directed  
to proceed with the project, and complete the same within Forty-Five (45)  
calendar days upon receipt of this Notice.

Very truly yours,

**HON. VICTOR MA. REGIS N. SOTTO**  
City Mayor

By the Authority of the Mayor

**ATTY. JERONIMO U. MANZANERO**  
City Administrator

Conforme: JANICA M. PEDRINA  
NAME OF REPRESENTATIVE  
AUTHORIZED REPRESENTATIVE

Date: 9/15/2023